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|  | （安老院名稱） |
| **住客零用錢提存紀錄** | |

（適用於住客或其監護人／保證人／家人／親屬委託安老院代其保管及運用住客的零用錢）

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| **住客姓名** |  | **身份證號碼** |  |

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| **日期** | **摘要／目的／用途** | **存入**  **金額** | **支出**  **金額** | **結餘** | **住客／**  **委託人#簽署** | **負責職員**  **姓名及簽署** | **見證職員**  **姓名及簽署** |
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#委託人指住客的監護人／保證人／家人／親屬

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| **核對人簽名** | **核對人姓名** | **核對人職位** | **核對日期** |
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